

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
 Grants Finance, Rm. 510W EB
 Albany, New York 12234

**FINAL EXPENDITURE REPORT FOR A
 FEDERAL OR STATE PROJECT
 FS-10-F Long Form (03/15)**

= Required Field

Local Agency Information		
Funding Source:	5895-21-1005 CARES ACT - GEER	
Report Prepared By:	Lori Prinz, Business Administrator	
Agency Name:	Byron-Bergen Central School District	
Mailing Address:	6917 West Bergen Road	
	Street	
	Bergen	NY 14416-9747
	City	State Zip Code
Telephone # of Report Preparer:	585-494-1220 ext. 2429	County: Genesee
E-mail Address:	lprinz@bbschools.org	

INSTRUCTIONS

- For State grants, final expenditure reports are generally due within 30 days after the grant's end date. Reports for federal projects are generally due within 90 days after the grant's end date. See the Grant Award Notice to verify the due date. However, the Department program office may impose an earlier due date.
- Agencies should use only the FS-10-F Long Form to report actual project expenditures.
- Agencies must maintain complete and accurate records and may be requested to provide additional detail to support reported expenditures.
- All encumbrances must have taken place within the grant's approved funding dates, which can be found on the FS-10 or FS-20 budget form and on the Grant Award Notice.
- The Chief Administrator's Certification on the Final Summary page must be signed by the agency's Chief Administrative Officer or properly authorized designee.
- Submit one report with original signature and one copy directly to Grants Finance, New York State Education Department, Room 510W EB, Albany, NY 12234.
- For special legislative projects, submit one report with original signature and two copies, along with a final program narrative report.
- For additional information, please refer to Fiscal Guidelines for Federal and State Grants at <http://www.oms.nysed.gov/cafe/guidance/>.

SALARIES FOR PROFESSIONAL STAFF			
Subtotal - Code 15			\$30,443
Name	Position Title	Beginning and End Dates of Work	Salary Paid
S AUER	Teacher	9/1/20 - 6/30/21	\$30,443

PURCHASED SERVICES			
Subtotal - Code 40			\$77
Encumbrance Date	Provider of Service	Check or Journal Entry #	Amount Expended
4/13/2021	Genesee Council on Alcoholism and Substance Abuse	20647	\$77

SUPPLIES AND MATERIALS			
Subtotal - Code 45			\$76
Purchase Order Date	Vendor	Check or Journal Entry	Amount Expended
4/14/21	Amazon.com	20712	\$76

